

Delegated Decision Notice


This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input checked="" type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Jonathan Allchin		Telephone number: 0113 3787366
Subject²:	Skelton Moor Way Bus Gate and No Waiting At Any Time Traffic Regulation Order		
Decision details³:	What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.) The Chief Officer (Highways & Transportation) has agreed to: a) Instruct the City Solicitor to advertise, make, seal, and implement the Traffic Regulation Order, as shown on drawing 579005-LCC-S38-XX-DR-CH-TRO_01, to implement no waiting at any time restrictions throughout the Logic Leeds development, and to implement the no entry except for buses restrictions required for the proposed bus gate.		
	A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate) Refer to supporting report.		
	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision Refer to supporting report.		
Affected wards:	Temple Newsam		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

Details of consultation undertaken⁴:	Executive Member: Councillor Helen Hayden 25/10/21		
	Ward Councillors: Templenewsam Ward Members have expressed their support for the proposals.		
	Others: Colleagues in Highways & Transportation have been consulted along with the Emergency Services and the West Yorkshire Combined Authority.		
Implementation	Officer accountable, and proposed timescales for implementation: Jonathan Allchin – 2021/22 financial year		
List of Forthcoming Key Decisions⁵	Date Added to List:-		
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision		
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____		
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:		
	If published late relevant Executive member's approval Signature _____ Date _____		
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public: The decision is exempt from call-in as it is not a key decision.		
Approval of Decision	Authorised decision maker ⁸ Gary Bartlett – Chief Officer (Highways and Transportation)		
	Signature 	Date: 19/10/21	

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.